

04/13/2024 Meeting Minutes NACONA III

Readings:

12 Concepts
Service Prayer
12 Traditions
Serenity Prayer

Attendees are as follows: Mo, Terry T., Barb F., Ray, Dave H., Joann, Bob, Janette, Fox, Tom C. Metta, Marie- Zoom-LaJona Adriana, Glen, Janet B.

Minutes from last meeting approved.

NACONA III – Chair Report – Moina B.

(Report has been cut and pasted to these minutes)

Good morning, Convention committee. I trust all are well.

Looking at our time We are pretty much on top of things that need to be done. I hope that we are prepared to make payment for merchandise with an invoice, along with information and welcoming vest.

The tax deadline for this year is coming very soon. I am interested in hearing where we stand in this area as well as the non-for-profit status.

I was in contact with Annette and paid for the registration items for the convention which will be reported. I reach out to the DJ for our event as asked for a written contact for our records.

Alone those lines I will need contact information for the speakers to get them registered at the hotel.

I am looking forward to subcommittees reports.

In loving service

Moina B.

Vice Chair Report- Terry T.

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Good morning, everyone. I recently received a call from Marie saying that she was interested in being the Registration Chair. I asked her to come to the meeting and let the committee know.

Our committee has two members, Lajona & Cassandra, who have volunteered to help us with registration.

After our last meeting Annette and I met and went over the quotes we received from 2 different vendors and made the decision to go with the one she received since the price was less. The orders have been placed and we're waiting for delivery. Barbara has Annettes report she submitted with the numbers & count ordered.

I picked up mail at the post office. We received a speaker cd from a member as well as a contract request from Designs of Freedom for alternative merchandise sales. I also received a call from JFT Designs regarding. alternative merchandise sales, I gave our information out to Celita so she could submit a request for contract to sell at the convention.

This is our latest count: Registrations 47, Banquet 30, Karaoke 10, Masquerade Ball 13 and Sunday breakfast 12. The current number for hotel registrations is 47 rooms/123 nights.

In loving service,

Terry T

Hotel & Hospitality Report – Janet B.

No written report given Per Janet- here latest room reservation numbers from Susan @ Little America 79 Adults, 123 room nights and 47 rooms.



NAZ Convention
4-11.pdf

Secretary Report – Barbara F.

PO Box was checked Sunday and there was no new mail.

Mailed brochures to Southwest Area, Colorado Region, Utah Region, Rio Grande Region and Area 51.

Gave Fund Request to Ray and was reimbursed 42.95 via check.

Spoke with Barb Bruce @ Prescott Resort and she has turned our RFP (request for proposal) over to a person named Stacey Rathbone to follow up.

Treasurer Report

Redacted for publication.

Registration Report-Vacant

Terry and Barb are working on the registration numbers both online and mail in. We are in the process of putting the numbers together.

Fundraising and Entertainment Report – Adriana

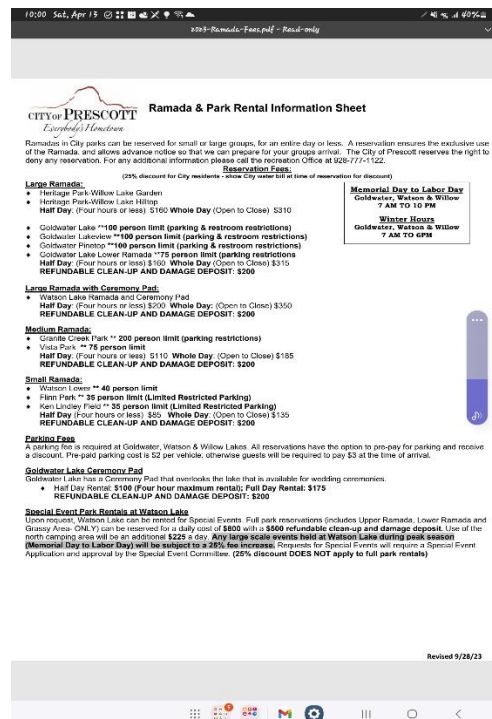
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There is so much information that I am attaching her attachments.

We voted to give fundraising a budget of \$1000.00 for three events. So far we have 6/22/24 Open Mic Night, in Phoenix and 8/17/24 Pancake Day in Show Low, and Speaker Jam in July.



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Merchandise Report –

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Hello Family, I do not have much to report this time around, it's been a crazy busy month for me. Donovan will be joining the meeting today to give a brief demo for the print on demand site. We are still getting requests for Alternative merchandise. I just wanted to clarify; our last discussion was to let people know that we did not have space for alternative merchandise for the whole weekend. Dave has turned in the following amounts. \$300 At the 02/24 \$500 to Mo \$1045 to Ray on 03/28 \$420 will be handed in today. This brings in a total of \$2265.00 \$45 dollars from this was from the left-over Red Shirts. Thank you for letting me be of service. Metta A

Programming Report – Bob F.

Good morning family grateful to be here and grateful to be here clean. Programing is going well. We have a few questions about rooms and times so that we may schedule workshops and what room is available for marathon meetings. Last year the hotel would not let us do marathon meetings through the night also what tie do we need out of the mail room to set up for the banquet.

We had a change in the men's and women's meetings- John and Brenda out Billy R. and Mindy F. in

Also, we need to get Karen B.'s flight booked so we can send her a check. Going to ask her to make reservations and we will reimburse her.

Need to get all program folders from archives sometime soon but not urgent.

In loving service,

Bob

Liaison Report –

I believe we no longer have a Liaison Chair-

Arts & Graphics Report – Annette B.

(Report has been cut and pasted to these minutes)

Hello fam!

Super bummed not to be with you all today, I need to get better at my dates. I am down in Casa Grande for the Regional Assembly today, but my heart is with you in Cottonwood. We have been BUSY, so here we go!

REGISTRATION PACKETS

The committee badges, attendee badges, pens and magnets have been ordered. I have attached the receipts for the purchases that were made on Mo's credit card. These are coming from China, so they will take a little bit longer to get here, but the attendee badges were shipped out on 4/9/24 and should be here in a few weeks. I have asked all the manufacturers to send as quickly as possible and they are responsive and easy to work with, so I don't have concerns about getting everything in the next couple months. As soon as we have everything, we will need some help getting all of them assembled. Terry and I will be reaching out for help to do that soon so that it's checked off our list of things to do. I think it averages out to about \$3.00 per person for the badge, pen and magnet and I think that is a reasonable price for registration packets. I knew that they costs we discussed last time didn't include taxes, so here are the final costs for those materials:

Attendee Badges: \$399.61 (quan. 300)

Committee Badges: \$168.10 (quan. 20)

Pens: \$197.44 (quan. 300)

Magnets: \$191.00 (quan. 300)

Total Cost: \$956.15

REGISTRATION NUMBERS

I have been regularly posting on many NA Facebook Groups about the convention and sharing the link to the website to register. We do not have any more brochures that I am aware of and if we want to order more, please let me know. I will need to update the hotel info on any new ones to have the correct phone number and info.

| April 2024 | | |
|--------------------------------|-------------|-------------------|
| <i>Ticket type</i> | Number Sold | Total Sales |
| BANQUET- New York Strip loin | 9 | \$585.00 |
| BANQUET- Parmesan Halibut | 6 | \$390.00 |
| BANQUET- Pistachio Chicken | 8 | \$440.00 |
| BANQUET- Vegetarian Scampi | 6 | \$300.00 |
| Friday Night Karaoke | 14 | \$70.00 |
| NEWCOMER DONATION | 4 | \$65.00 |
| Newcomer Registration | 1 | \$45.00 |
| REGISTRATION - Early Bird | 45 | \$2,025.00 |
| Saturday Night Masquerade Ball | 18 | \$180.00 |
| Sun. Morning Breakfast Buffet | 14 | \$518.00 |
| Grand Total | 125 | \$4,618.00 |

| TOTALSTOTAL AMOUNTS BY TYPE | | |
|-----------------------------|----|------------|
| Total Registration | 45 | \$2,025.00 |
| Total Banquet | 29 | \$1,715.00 |
| Total Breakfast | 14 | \$518.00 |

| | | |
|--------------------------|----|------------|
| Total Entertainment | 32 | \$250.00 |
| Total Newcomer Donations | 5 | \$110.00 |
| TOTAL | | \$4,618.00 |

Increase Since March

| | | |
|--------------------------|----|------------|
| Registration | 10 | \$450.00 |
| Banquet | 10 | \$600.00 |
| Breakfast | 3 | \$111.00 |
| Entertainment | 9 | \$70.00 |
| Newcomer Donations | 3 | \$85.00 |
| Total Income Since March | | \$1,316.00 |

BANQUET CENTERPIECES

I have been working with Bob on the centerpieces for the tables. I included below some pics of what those look like for everyone to see. We should have enough vases to do a mix and match at the tables of different sizes and fillers in the vases. I planned for 12 tables, but even if we have more we should be okay up to about 15 total tables. I ended up going with LED candles versus the real candles in the image because of costs. The receipts are attached with the reimbursement form (I can get a check later or if someone wants to get it for me at the meeting that would be fine too). I had wanted to stay under \$200 total, and went over by \$20.17. I am more than happy to donate that difference to the committee. Here is the breakdown of costs:

Vases: \$40.05

Fillers & Floral: \$117.27

Candles: \$62.85

Total: \$220.17



If anyone has anything that they want to donate to add in the middle (like the gold NA symbol) that is okay in water, that is the part I am still trying to work out. I have some ideas, but let me know if you have anything.

I think that covers everything I have been working on this month. Again, bummed to not be there with you all. Thank you for letting me be of service!

Welcoming and Information- Joann

I got the NACONA GUIDELINES for Information and Welcome Committee looks like my team and I have a few more things to look into. We are trying to come up with restaurants meeting information and various other facts that people will need to know about. It's good to be doing this committee members and my team and I will give it our all. I have spoken with Ed G. about meeting information in the Show Low area and Pinetop/Lakeside area as well. Have picked up another team member from Sedona and I am glad to have him on board. So, I look forward to meeting up on April 13th in Cottonwood to see everyone face to face and give more insight on my committee information. In NA service Joanne

Also have investigated the vests for Welcoming and Information – the vests are about \$10.86 a piece with additional I charge for 2XL/3XL- add \$1.00 and 4XL/5XL-add \$2.00. This is based on an order of 24 pieces and delivery is within 2 weeks of the order.

New Business

Voted to okay to send a check to Karen B. for her airline ticket.

The next Zoom meeting will be Meeting on 5/11/24 from 10:00am to 12:00pm. I have asked for the Zoom meeting information to be available on our website.

Zoom Meeting ID 796 664 2632 and the password is recovery

Next In person meeting will be 06/15/24 at 10:00am in Cottonwood- I have asked that the address be listed on the NACONA website.

Please send me any updates/corrections to these minutes to barbflath@yahoo.com
In Loving Service, Barb F